Voting Members Present: Kim Pittcock, John Seydel, Wayne Wilkinson, Jason Stewart, Shelley Gipson, Warren Johnson, Po-Lin Pan, Shanon Brantley, David Gilmore

Non-Voting Members Present: Jesse Blankenship, Rebecca Oliver, Nikesha Nesbitt, Summer DeProw, Star Holloway, Karen Wheeler

Members Absent: None

Non-Members Present: Mary Elizabeth Spence (Assessment), Joanna Cupp (Dietetics), Pamela Towery (Dietetics), Ronald Sitton (Media)

Meeting called to order 2:04 p.m.

1. Approval of January 24, 2020 meeting minutes.
   1. Correction requested by Warren Johnson: clarification of Jesse Blankenship’s explanation of the differences between independent study, special topics and special problems; Jesse was explaining how these distinctions are supposed to work, and not how they actually work.
   2. Motion to approve with correction: Warren Johnson. Second: Shelley Gipson. Passed.
2. Old Business
   1. None
3. Current Curricular Proposals
   1. Subcommittee 1 – Led by Po-Lin Pan
      1. 2020U\_NHP01\_BC\_Major-Dietetics-curriculum-change
         1. Motion to approve: Warren Johnson. Second: Shelley Gipson. Passed.
      2. Motion to approve NHP02-09: Warren Johnson. Second: Shelley Gipson. Passed.
         1. 2020U\_NHP02\_BC\_NS-3243-Prereq-and-frequency
         2. 2020U\_NHP03\_BC\_NS-3253-description-and-prereqs
         3. 2020U\_NHP04\_BC\_NS-4413-description-and-prereqs
         4. 2020U\_NHP05\_BC\_NS-4453-description-prereqs-and-frequency
         5. 2020U\_NHP06\_BC\_NS-4523-description-and-prereqs
         6. 2020U\_NHP07\_BC\_NS-4553-description-prereqs-and-frequency
         7. 2020U\_NHP08\_BC\_NSP-3213-prereqs
         8. 2020U\_NHP09\_BC\_NSP-4433-prereqs-and-frequency
      3. Motion to approve NHP10-13: Warren Johnson. Second: Shelley Gipson. Passed.
         1. 2020U\_NHP10\_CR\_NS-3113-Nutrition-Through-Life-Cycle
         2. 2020U\_NHP11\_CR\_NS-3133-Food-Service-Management
         3. 2020U\_NHP12\_CR\_NS-3143-Basic-Foods
         4. 2020U\_NHP13\_CR\_NS-4443-Experimental-Foods
      4. Motion to approve NHP14-26: Warren Johnson. Second: Po-Lin Pan. Passed.
         1. 2020U\_NHP14\_CR\_NS-4573-Research-Methods-in-Nutrition
         2. 2020U\_NHP15\_CR\_NS-4656-Practicum-V
         3. 2020U\_NHP16\_CR\_NSP-3326-Practicum-II-REVISION1
         4. 2020U\_NHP17\_CR\_NSP-4433-Practicum-III
         5. 2020U\_NHP18\_CR\_NS-4543-Practicum-IV (Note: course is NSP 4543 and file name corrected to reflect this post meeting)
         6. 2020U\_NHP19\_NC\_NS-3163-Nutrition-Education-REVISION1
         7. 2020U\_NHP20\_NC\_NS-3263-The-Nutrition-Care-Process-REVISION1
         8. 2020U\_NHP21\_NC\_NS-4442-Professional-Development-REVISION1
         9. 2020U\_NHP22\_NC\_NS-4463-Sports-Nutrition-REVISION1
         10. 2020U\_NHP23\_NC\_NS\_4533-Infant-and-Child-Nutrition-REVISION1
         11. 2020U\_NHP24\_CD\_NS-3223-Nutrition-Through-Life-Cycle-II
         12. 2020U\_NHP25\_CD\_NS-3233-Dietetics-Administration
         13. 2020U\_NHP26\_CD\_NS-4563-Special-Topics-in-Dietetics
      5. Discussion related to the proposals above:
         1. Karen Wheeler raised the issue that the program name in the Bulletin is Nutritional Science but the ADHE approved program name is Dietetics. The program is also referenced in the Bulletin as the Coordinated Program in Dietetics. KW stated that these names need to be consistent and approved by ADHE. Pamela Towery and Joanna Cupp agree that the program should be called Dietetics and will work on cleaning up the Bulletin. They also clarified that the reference to Coordinated Program in Dietetics is due to accreditation and is not the name of the program. They will clarify this in the program description in the Bulletin.
         2. Given that the program is called Dietetics, the NSP (Nutritional Science Practicum) prefix is problematic.
   2. Subcommittee 2 – Led by Jason Stewart
      1. Motion to table NHP27-32: Jason Stewart. Second: Shelley Gipson. Passed.
      2. It’s unclear how these course changes will impact the curriculum. Other proposal-specific concerns are provided below.
         1. 2020U\_NHP27\_NC\_PTA-2123-Clinical-Kinesiology-REVISION1
         2. 2020U\_NHP28\_NC\_PTA-2132-Basic-Systems-REVISION1
            1. Concern raised that the course title may not be descriptive enough.
         3. 2020U\_NHP29\_NC\_PTA-2271-Documentation-REVISION1
            1. Course details are missing in the course outline (there aren’t enough weeks for the semester). Jason Stewart states that he asked about this and the proposal author said those missing weeks are for clinicals but this information isn’t in the proposal.
         4. 2020U\_NHP30\_NC\_PTA-2353-Musculoskeletal-PT-II-REVISION1
            1. Course details are missing in the course outline (there aren’t enough weeks for the semester). Jason Stewart states that he asked about this and the proposal author said those missing weeks are for clinicals but this information isn’t in the proposal.
         5. 2020U\_NHP31\_CD\_PTA-2116-Patient-Care-Fundamentals-REVISION1
         6. 2020U\_NHP32\_CD\_PTA-2126-Movement-Science-REVISION1
      3. Motion to approve LAC01-08: Jason Stewart. Second: Wayne Wilkinson. Passed.
         1. 2020U\_LAC01\_CR\_ART-3063-Painting
         2. 2020U\_LAC02\_CR\_ART-3083-Printmaking
         3. 2020U\_LAC03\_CR\_ART-3093-Ceramics
         4. 2020U\_LAC04\_CR\_ART-3103-Sculpture
         5. 2020U\_LAC05\_CR\_ART-3330-BFA-Review
         6. 2020U\_LAC06\_CR\_ART-3403-Photography
         7. 2020U\_LAC07\_CR\_ART-3503-New-Media
         8. 2020U\_LAC08\_CR\_ART-4453-Advanced-Photography
   3. Subcommittee 3 – Led by Shanon Brantley
      1. 2020U\_LAC09\_CR\_ARTH-Banner-Corrections
         1. Withdrawn by Shelley Gipson
      2. Motion to approve LAC10-15: Jason Stewart. Second: Kim Pittcock. Passed.
         1. 2020U\_LAC10\_CR\_ARTM-4033-Museum-Fundamentals-II
         2. 2020U\_LAC11\_PM\_BA-Theatre-Design-Technology-Emphasis-Renaming
         3. 2020U\_LAC12\_CR\_GRFX-2303-Typography-and-Layout
         4. 2020U\_LAC13\_CR\_GRFX-3400-Graphic-Design-Review
         5. 2020U\_LAC14\_CR\_GRFX-3603-Advertising-Design
         6. 2020U\_LAC15\_CR\_GRFX-3713-3D-Digital-and-Game-Design
      3. Motion to Approve LAC16-17: Shelley Gipson. Second: Po-Lin Pan. Passed.
         1. 2020U\_LAC16\_CR\_MDIA-3043-Reporting-Images
         2. 2020U\_LAC17\_CR\_STCM-4023-Public-Opinion-Propaganda-and-the-Mass-Media
      4. 2020U\_EBS01\_CR\_ECH-2003-Introduction-to-Instructional-Technology
         1. Motion to Table: Warren Johnson. Second: Jason Stewart. Passed.
         2. This course is currently listed as a prerequisite for several other courses but those courses weren’t provided in the Bulletin Changes section. A list of those courses is needed.
      5. Motion to approve EBS02-04: Po-Lin Pan. Second: Warren Johnson. Second.
         1. 2020U\_EBS02\_CR\_ECH-4063-Social-Foundations-of-Education
         2. 2020U\_EBS03\_CR\_RDNG-4313-Methods-and-Materials-in-Reading
         3. 2020U\_EBS04\_CR\_RDNG-4323-Clinical-Problems-in-Reading
4. Non-Curricular
   1. Book of Committees revisions
      1. Karen Wheeler presents suggested revisions and leads discussion on major issues that may require attention in the revision:
         1. Should the UCC Chair be a faculty member?
            1. Consensus is that it may be easier for AAR to continue in this role.
         2. Should UCC members always be the chairs of their college committees?
            1. Consensus is “no,” this should be optional.
         3. Should all colleges have equal representation?
            1. Consensus is that there should be one member from each academic college.
         4. Should there continue to be a student member?
            1. Consensus is that there should be but the student member should be a non-voting member as there is not a history of regular participation by any student member.
      2. Warren Johnson agrees to work on revisions that reflect the discussion and will send them out to the Council for review.
5. Member Items

Meeting adjourned at 4:25 p.m.

**Subcommittee Memberships**

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| --- | --- | --- |
| **Subcommittees** | | |
| Subcommittee1 | Subcommittee2 | Subcommittee3 |
| Po-Lin Pan  Shelley Gipson  Warren Johnson  Rebecca Oliver | Kim Pittcock  Jason Stewart  Wayne Wilkinson  Nikesha Nesbitt | David Gilmore  Shanon Brantley  John Seydel  Star Holloway |
| **Can review:** | | |
| AGRI, BU, EBS, ECS, NHP, SM, US | BU, LAC, MS, NHP, SM | AGRI, EBS, ECS, LAC, MS, US |

All proposals may be reviewed at <https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/documents.dot>